

E-Transfer transaction
 Ref. No. _____
 Date of Transaction _____
 Amount _____
 Name of Bank _____
 Closing Date _____



GOA SCIENCE CENTRE
 (A Unit of National Council of Science Museums)
 Marine Highway, Miramar,
 Panaji – 403 001 (Goa)

Space for
 affixing
 passport size
 photograph

FORM OF APPLICATION FOR THE POST OF OFFICE ASSISTANT (GR.III)

Application for the post of Office Assistant (Gr.III) at Goa Science Centre, Panaji in Pay Matrix Level-2 (Rs.19900-63200) with Basic Pay: Rs.19,900/- against Advertisement No.01/2023. Closing Date **30.04.2023**.

1	Name in full (in block letters)	:	_____
2	Address in full	:	_____
	a) Permanent Address	:	_____ _____ _____ Pin Code _____
2	b) Present Address	:	_____ _____ _____ Pin Code _____ Phone No. _____ Mobile No. _____ Email ID : _____
	a) Date of Birth	:	_____
3	b) Place of Birth	:	_____
	c) Age as on 30.04.2023	:	_____ Years _____ Months _____ Days
	4	Father's / Husband's Name	:
4	a) Address	:	_____ _____ _____
	b) Occupation (if dead, give last address)	:	_____
	c) If retired from Govt. Service indicate whether he is a Pensioner or a Family Pensioner and if so, give particulars	:	_____

5	Mother's Name	:	_____
	a) Address	:	_____ _____
	b) Occupation (if dead, give last address, in case of married woman give husband's name, address & occupation)	:	_____
	c) If retired from Govt. Service indicate whether she is a Pensioner or a Family Pensioner and if so, give particulars	:	_____
6	Are you*	:	_____
	a) a Citizen of India by birth and or by domicile?	:	_____
	b) a person having migrated from Pakistan or other countries with the intention of permanently settling in India? or subject to Nepal? 'Yes' / 'No' If 'Yes', give details.	:	_____
	* Answer 'Yes' or 'No' and cancel the words, which are not applicable.		
7	Do you belong to SC / ST / OBC? State 'Yes' / 'No' and if 'Yes', indicate Caste.	:	Yes / No. _____
8	Is (or was) your Father -	:	_____
	(a) A citizen of India by birth and/or by domicile?	:	_____
	(b) A person having migrated from Pakistan or Bangladesh or other countries with the intention of permanently settling in India or a subject of Nepal?	:	_____ _____
	* Answer 'Yes' or 'No' and cancel the words, which are not applicable		
9	State your -		
	a) Religion	:	_____
	b) Are you a member of OBC as per the orders of Govt. of India ?	:	_____ _____
	<i>Answer 'Yes' or 'No'. If 'Yes', give particulars and attach a certificate(s) from the District Magistrate in support of your claim.</i>		
	c) Are you an Anglo-Indian?	:	_____
	d) Are you Physically Handicapped? If 'Yes', give details	:	_____
	e) Are you Ex-service personnel? Answer 'Yes' or 'No' if 'Yes' give particulars and attach relevant discharge certificate	:	_____

10 | Particulars of all Examination passed and Degrees and Technical Qualifications obtained at the University or other places of higher technical education (commencing with the Secondary or equivalent examination). Attach testimonials.

Examination(s)/ Degree	Name of the Board / University	Percentage of Marks obtained	Class or Division obtained	Year of Passing	Major Subjects Taken
1	2	3	4	5	6

11 | Particulars of Professional / Technical Qualification :

Examination(s) Passed	Name of the Institute/ Board / University	Percentage of Marks obtained	Class or Division obtained	Year of Passing	Major Subjects Taken
1	2	3	4	5	6

12 | Experience (give details of all employment)

Nature of Employment / Post held	Name of Employer/ Organization/Company	Date of Joining	Date of Leaving	Salary Drawn
1	2	3	4	5

13	Are you a Govt. Servant at present? If so, please state whether your appointment is Temporary or Permanent	:	_____
14	Are you willing to accept the minimum initial pay offered? If not, state what is the lowest initial pay that you would accept in the prescribed scale.	:	_____
15	Have you any relative working in the NCSM? If so, please give details.	:	_____

16	What language (including Indian languages) can you read, write or speak. Give particulars and state any examination passed in each.
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Read only	Speak only	Read and Speak	Read, Write and Speak	Examination passed, if any
1	2	3	4	5

17	Are you willing to work anywhere in India? (Answer 'Yes' or 'No')	:	_____
18	List of Enclosures :	:	
	1	6	
	2	7	
	3	8	
	4	9	
	5	10	

Note :

- Information in respect of columns - 3, 7, 9, 10, 11 & 12 should necessarily be supported by attested copies of certificates & testimonials, otherwise the application will not be considered.
- If you are in Government/Semi Government service/Public Undertaking/Autonomous organization, application should be routed through proper channel.
- Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as a disqualification for the post.

I hereby declare that the information furnished in this application is true & correct to the best of my knowledge and belief.

Date:

Signature of Candidate

Candidate already employed should get the following endorsement signed by his / her present Employer.

**ENDORSEMENT BY THE HEAD OF THE DEPARTMENT OR OFFICE
(if he/she is Government/Semi Government Servant)**

File No.: _____

Date : _____

Name : _____

Signature : _____

Designation: _____

Forwarded